Template

**for proposing a change request in a SEPA Payment Scheme**

***Responses by e-mail to: change-request.EPC-scheme@epc-cep.eu***

***by 31 December 2017***

|  |  |
| --- | --- |
| **Name of contributor:** |  |
| **Organisation:** |  |
| **Address:** |  |
| **Contact details:** |  |
| **Your reference:** |  |
| **Scheme and document and version number:** | Highlight which EPC SEPA Scheme Rulebook(s) this change request relates to:EPC125-05 2017 SEPA Credit Transfer Rulebook Version 1.0EPC004-16 2017 SEPA Instant Credit Transfer Rulebook Version 1.0EPC016-06 2017 SEPA Direct Debit Core Rulebook Version 1.0EPC222-07 2017 SEPA Direct Debit Business to Business Rulebook Version 1.0 |
| **Request Date:** |  |
| **For information:** | This template is provided by EPC to allow any person or organisation to submit a change request for making a change to the SEPA Schemes in accordance with the rules set out in the document ‘SEPA Scheme Management Internal Rules’ (SMIRs) available on the EPC Website: <http://www.europeanpaymentscouncil.eu/index.cfm/knowledge-bank/epc-documents/sepa-scheme-management-internal-rules-version-40/> |

# General Description of the Change Request

## Suggested launch date (if any):

## Description of the change request:

## Wherever possible, please indicate:

1. Impact on the Scheme in general:
2. Impact on the interbank space:
3. Impact on the message standards (SEPA Scheme Implementation Guidelines and other standards):
4. Impact on the legal rules as defined in chapter 5 of the EPC SEPA Scheme Rulebooks:
5. The nature of the change request:
	1. A change (deleting or replacing an existing Rulebook element by a new one)
	2. A variant (adding an alternative – optional – rule alongside an existing Rulebook element)

# Elements for evaluation

The submitting party is requested to give an appropriate answer to each of these questions with sufficient detail to allow the EPC to make an evaluation of the change request submitted.

| Is the change request a case for SEPA wide acceptance? |  |
| --- | --- |
| Is the change request underpinned by a cost-benefit analysis? |  |
| Does the change fit in the strategic objectives for SEPA? |  |
| Do you consider that the implementation of the change resulting from the acceptance of the change request is feasible? |  |
| Do you consider that the change request does not impede SEPA-wide interoperability? |  |
| Do you consider that the change request is in the scope of the scheme involved? |  |